

# Field Day Operating Plan - DRAFT

*“The ARRL Field Day is the single most popular on-the-air event held annually in the US and Canada. On the fourth weekend of June of each year, thousands of radio amateurs gather with their clubs, groups or simply with friends to operate from remote locations. Field Day is a picnic, practice for emergencies, an informal contest and, most of all, FUN!”*

## 1. *The Santa Barbara Amateur Radio Club’s Field Day Team, will:*

1. *Arrange permission to use a field for the full duration of the event.*
2. *Identify and set-up equipment for two HF radio stations including antennae, feed lines, electronics, tables, chairs. Operating schedules will be prepared to minimize intra-band interference, and ensure that participants know when they may use one of the stations.*
  1. *One station will be reserved for “Get On The Air” (GOTA) use but may in the event that no GOTA operators are present be used by any licensed operator. GOTA station will use a call sign other than the club call - K6TZ*
  2. *A second station will be used for HF, and if equipment and interest permit, VHF*
3. *Supply 120v A.C. power via generator(s), extension cords and power strips (qualifies SBARC for a more desirable operating tier than were we to use municipal power).*
4. *Supply solar/battery power sufficient to power one “Club” radio station (earns Field Day bonus).*
5. *Arrange a simple lunch, to be held on Sunday after Field Day, for participants immediately following the Field Day (Sunday ~ 12:00 Noon). The lunch will be funded by SBARC, contingent on BOD approval.*
6. *Offer a raffle-fundraiser, prize value to correspond to expected attendance.*
7. *Provide miscellaneous equipment/supplies: several sun-shades, hazard tape for marking antennae/feed-lines, disposable food service items for club lunch following event, etc....*
8. *Provide a Control Operator for club stations.*
9. *Provide an Administrator, who will collate and submit club logs, including GOTA, to ARRL Field Day organizers*
10. *Provide a Safety Officer to monitor site / event for potential hazards and ensure risks are remediated.*
11. *Communicate Field Day plans and procedures to members, general public & ARRL, as appropriate.*

2. *Field Day Participants using their own station equipment will be responsible for the following:*

1. *Provision of all necessary antennae, electronics, table/sun-cover, and other necessary supplies to operate their station.*
2. *Marking of antennae, feedline(s), as needed, eg; plastic tape, to ensure safe movement of people around field of operation.*
3. *Logging QSOs using ARRL proscribed log format and submission of log to event administrator*

3. *ARRL Guidance:*

1. *ARRL Field Day website: <https://www.arrl.org/field-day>*
2. *Field Day Rules: <https://www.arrl.org/field-day-rules>*
  1. *Intent is to operate as a Class A station with GOTA. This means that all stations must operate independent of municipal power mains.*
  2. *Intent is to satisfy as most of the Bonus Point criteria. Items targeted include: all emergency power, alternate (solar) power for one station, GOTA, Media publicity, public location, public information table, message origination to ARRL Section Manager, W1AW Bulletin, Site Visit by elected or recognized agency (RedCross, Emergency Management, Law Enforcement, etc...), Youth participation, Social Media, Safety Officer / Site Responsibilities.*
3. *Overarching Field Day Checklist: [https://www.arrl.org/files/file/Field-Day/2024/Field Day Responsibilities Checklist.pdf](https://www.arrl.org/files/file/Field-Day/2024/Field%20Day%20Responsibilities%20Checklist.pdf)*
4. *Control Officer Checklist [https://www.arrl.org/files/file/Field-Day/2023/1\\_64-FD Who's in control.pdf](https://www.arrl.org/files/file/Field-Day/2023/1_64-FD%20Who's%20in%20control.pdf)*
5. *GOTA: [https://www.arrl.org/files/file/Field-Day/2023/1\\_82-FD GOTA FAQ.pdf](https://www.arrl.org/files/file/Field-Day/2023/1_82-FD%20GOTA%20FAQ.pdf)*
  1. *Separate call-sign, separate log, if station is used for non-GOTA operation when no GOTA operator is present/available*
6. *Safety Officer Checklist: [https://www.arrl.org/files/file/Field-Day/2022/1\\_91-FD Safety Officer.pdf](https://www.arrl.org/files/file/Field-Day/2022/1_91-FD%20Safety%20Officer.pdf)*
7. *Log entry deadline: July 23, 2024 @ <http://field-day.arrl.org/fdentry.php>*